

14 December 2023

s9(2)(a)

Mālō 'e lelei s9(2)(a)

## RESPONSE TO AN OFFICIAL INFORMATION ACT REQUEST (REF: DOIA030-2023/24)

On 21 November 2023, you contacted the Ministry for Pacific Peoples (the Ministry) requesting information relating to 'Facilities Maintenance (FM) undertaken by the Ministry'. Your request was processed under the Official Information Act 1982 (OIA) as consultation was required with the responsible business unit. I have outlined your specific requests, and my responses are provided below.

1. *Does your organisation undertake there FM work in house (ie staff employed by you) or is this contracted out?*
2. *If contracted out who holds this*
3. *Are there contracts in place and what is the current term expiry of this contract/s if there is?*
4. *What is the budgeted value –*

The Ministry's Wellington office maintenance is mainly handled by the Landlord, with only minimal ad-hoc maintenance by the Ministry required. No specific maintenance contracts are in place for the Wellington Office. Our Regional office's maintenance is included in co-location arrangements; therefore no maintenance contracts are needed.

5. *If no contract/s in place, are you looking at shifting, so that there is an overarching contract in place for these services in the near future.*
6. *If you have an in-house model, would you be open to talking to Citycare Property re the benefits of a contracted-out model?*
7. *Key contact withing your organisation for this work*

The Ministry is likely to seek out co-location opportunities with other government agencies in the future and will not be looking to take on FM services. Should we require any FM work, the Ministry is required to consider the All of Government Facilities management services. Information on the All of Government FM services is available here: <https://www.procurement.govt.nz/contracts/facilities-management-services/>

In line with standard OIA practice, the Ministry proactively publishes some of its responses to OIA requests. As such, this letter may be published on the Ministry for Pacific Peoples' website. Your personal details will be removed, and the Ministry will not publish any information that would identify you or your organisation.

Should you wish to discuss this response with us, please feel free to contact the Ministry at: [uia\\_requests@mpp.govt.nz](mailto:uia_requests@mpp.govt.nz).

If you are dissatisfied with this response, you have the right, under section 28(3) of the OIA, to seek an investigation and review by the Ombudsman. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

Mālō 'aupito

A handwritten signature in blue ink, consisting of several overlapping, sweeping strokes that form a stylized, cursive name.

Danilo Coelho de Almeida  
**Deputy Secretary,**  
**Corporate Services**