

9 February 2024

s9(2)(a)

Ni sa bula vinaka

s9(2)(a)

RESPONSE TO AN OFFICIAL INFORMATION ACT REQUEST (REF: DOIA038-2023/24)

On 12 January 2024, you contacted the Ministry for Pacific Peoples (the Ministry) requesting under the Official Information Act 1982 (OIA), information relating to the Ministry's Nominations Service – board nomination database. I have outlined your specific requests and my responses to each below.

I know you have a Nominations Service- board nomination database and frequently send board appointment positions within your database by way of email to encourage your database to apply. May I kindly request all emails you have send to your nomination service database from 1st Jan 2023 to 12 Jan 2024.

I have interpreted this request to be for correspondence sent to our nominations database as a collective. The Ministry has identified two documents within the scope of your request, as listed in the attached document schedule. Appended to this letter are copies of the correspondence (refer **Appendix 1**). Note, where board appointment vacancies require specific skillsets, we only notify eligible individuals on the database.

Some information has been withheld under section 9(2)(a) of the OIA to protect the privacy of natural persons. I am satisfied that there are no other public interest considerations that render it desirable to make the information withheld under section 9 of the OIA available.

In line with standard OIA practice, the Ministry proactively publishes some of its responses to OIA requests. As such, this letter may be published on the Ministry for Pacific Peoples' website. Your personal details will be removed, and the Ministry will not publish any information that would identify you or your organisation.

Should you wish to discuss this response with us, please feel free to contact the Ministry at:
oi_requests@mpp.govt.nz.

If you are dissatisfied with this response, you have the right, under section 28(3) of the OIA, to seek an investigation and review by the Ombudsman. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Vinaka vakalevu

A handwritten signature in black ink, appearing to read 'Ali Ajmal', with a long horizontal flourish extending to the right.

Ali Ajmal
Deputy Secretary,
Office of the Secretary

Document schedule

No.	Content	Decision	OIA Section/s applied
1	Email – Department of Conservation - Conservation Board Vacancies	Release in part	9(2)(a)
2	Email – REA Seeking Expressions of Interest for Real Estate Complaints Assessment Committee Members	Release in part	9(2)(a)

From: [Ruta Lealamanua](#)
To: [Nominations](#)
Bcc: s9(2)(a)



Subject: Department of Conservation - Conservation Boards Vacancies
Date: Wednesday, 10 January 2024 5:51:00 pm

Talofa lava

I hope this email finds you well.

The Department of Conservation (DOC) is seeking nominations for members of their 15 conservation boards.

Conservation Board functions

Conservation Boards (Boards) are independent bodies that empower local communities and tangata whenua to contribute to the management of conservation areas through their functions as set out in section 6M of the Act and in the National Parks and Reserves Acts.

The Boards' focus is on planning and strategic direction through their involvement in the review and monitoring of statutory plans in their rohe. The Boards are serviced by the Department of Conservation (DOC).

A major responsibility for each Board is overseeing the Conservation Management Strategy (CMS) for its region. A CMS is a 10-year statutory plan that sets out how DOC and Treaty partners manage natural and historic heritage. The Boards work with DOC to prepare the CMS to ensure local communities are reflected in these plans. Once a CMS has been approved by the New Zealand Conservation Authority, Boards then advise on their implementation.

Other Conservation Board work can include:

- developing and reviewing national park and other management plans for lands administered by the Department
- advising on proposals for marine reserves
- considering the impact of concessions for tourism and other activities on conservation land
- looking at the range of recreational opportunities in the region, and
- advising on proposals to change the protective status or classification of areas of national or international importance.

Skills and attribute requirements

Members are appointed as individuals for their experience, expertise, and links with the local community. Nominees may have knowledge of nature conservation, kaitiakitanga, natural earth and marine sciences, mātauranga Māori, cultural heritage, tikanga, te ao Māori, recreation, tourism, the interests of the local community, and features of conservation land in the area.

Nominees should have a well-developed interest in the work of DOC generally, and in the rohe of the Board they seek appointment to. They will need to be willing and able to keep abreast with policy and other developments impacting on DOC's work and relevant to the Board's functions.

They will also need the ability to take a strategic view, work with others, read and analyse draft material for clarity, participate in hearings, and weigh up differing perspectives, within a conservation framework.

Member time commitment

Each Board meets six times a year, usually for one day, with venues rotating around their rohe. One or two field trips of one day's duration may also be undertaken to increase understanding of management considerations, particularly to sites where there are conflicting values or high visitor pressure. Additional duties may be required between meetings, especially associated with work on the CMS or a conservation management plan.

The total time commitment is approximately 15 days per annum. Chairpersons, elected

by each conservation board, can expect a higher time commitment. The term of appointment is usually for three years.

Fees and allowances

A daily meeting fee of \$250 is paid. Direct expenses incurred to attend meetings or to represent the Conservation Board, such as travel costs, are met directly by DOC or reimbursed on an actual and reasonable basis.

Next steps

Further information and an online nomination form can be found at www.conservationboards.org.nz. As stated previously, the period for receiving nominations closes at **5pm on Wednesday 31 January 2024**. Nominees can expect to hear the outcome of their nomination in June 2024.

Please advise if you will be applying for any of the boards so we can also endorse your application.

la manuia

Ruta Lealamanua

Senior Advisor, Nominations & Governance

s9(2)(a)

Level 1, 101-103 The Terrace

PO Box 833, Wellington 6140, New Zealand

www.mpp.govt.nz

RELEASED UNDER THE OFFICIAL INFORMATION ACT 1982

From:
Bcc:

[Nominations](#)

s9(2)(a)

RELEASED UNDER THE OFFICIAL INFORMATION ACT 1982

s9(2)(a)

Subject: REA Seeking Expressions of Interest for Real Estate Complaints Assessment Committee Members
Date: Friday, 7 July 2023 5:16:25 pm
Importance: High

Mauri

Real Estate Authority (REA) is currently seeking expressions of interest for positions on the REA Complaints Assessment Committee panel, which is responsible for determining complaints about the conduct of licensed real estate professionals.

REA are seeking a diverse pool of potential candidates who can bring legal, consumer affairs, real estate knowledge and experience. People with perspectives from across New Zealand's diverse communities are encouraged to apply.

The Complaints Assessment Committees play a critical role in promoting high standards of conduct in New Zealand's real estate industry.

Please [click here](#) to view the advert and information required.

Any expressions of interest can be directed to REA at recruitment@rea.govt.nz.

Ko rabwa
Priscilla

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